



CITY OF BURLINGTON

Administration Department

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**CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Beverly R. Gill, City Clerk
February 21, 2012**

1. CALL TO ORDER/ROLL CALL

Mayor Bob Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Jim Prailes, Peter Hintz, Tom Vos, Steve Rauch, Jeff Fischer and Katie Simenson.

Student Representatives present: Dale Morrow, Paul Dhillon

Also present: City Attorney John Bjelajac, City Administrator Kevin Lahner, Police Chief Peter Nimmer, Fire Chief Richard Lodle, Utility Director Connie Wilson, Treasurer Steve DeQuaker, Library Director Gayle Falk, Supervisor Streets and Parks Dan Jensen, Tom Foht of Kapur Engineering

2. CITIZENS COMMENTS AND QUESTIONS

None

3. APPROVAL OF MINUTES FOR FEBRUARY 7 AND FEBRUARY 14, 2012

A motion was made by Hintz with a second by Vos to approve the minutes from February 7 and February 14, 2012. With all in favor, the motion carried.

4. DISCUSSION REGARDING A TRAFFIC ANALYSIS AND SIGNALIZATION STUDY BY KAPUR & ASSOCIATES

The mayor introduced this item for discussion.

Stephanie Olsson of Traffic Analysis and Design, Inc. gave a presentation regarding the 2011/2012 traffic analysis study highlighting traffic volume data, coordinated signal timing plans and optimized signal timing plans in the downtown area. Ms. Olsson stated that traffic has decreased in the city due to the installation of the STH 11 Bypass. Several intersections were discussed regarding signal timing, the placement of parking stalls, if stoplights should be removed and costs associated with these recommendations. The intersections included E. Chestnut and Milwaukee, Pine and Milwaukee, Jefferson and Pine, Adams and Pine, Pine and Bridge, State and Main, Bridge and Adams, and Bridge and Jefferson.

Discussion ensued between the aldermen regarding the intersection of Milwaukee Avenue and E. Chestnut Street. Mayor Miller explained to the Council that the presentation only includes recommendations and solutions and/or consideration of these intersections will come before the Council at a later date.

Ms. Olsson further stated they are recommending cancelling the flashing red lights at night and on the weekends and go a free-mode system. Alderman Vos stated he would like to see the lights continue to flash at night and on the weekends. Alderman Rauch stated there are many times people go through the red lights when they are not flashing. Mayor Miller and Lahner both stated it is more a driver awareness issue caused by the constant changes.

Alderman Simenson mentioned the intersection of Milwaukee Avenue and Falcon Ridge Drive wasn't in the presentation and has problems with the signals.

Alderman Prailes stated the lights at Pine and Bridge are still not working correctly. Ms. Olsson stated she would look into it again.

There were no further comments.

5. DISCUSSION REGARDING A COMPARISON OF SPECIAL ASSESSMENT PROCEDURES

The mayor introduced this item for discussion stating it was the Council's prior decision to look at alley assessments in a case by case basis. The Mayor further stated the current proposal is on a per lot basis which does not compensate for property owners that do not utilize the alley.

Alderman Vos stated he feels the revised proposal is much fairer as a per lot basis especially for lots without direct access.

Alderman R. Prailes questioned if a school would be assessed if they abut and utilize an alley. Administrator Lahner stated if they are adjoining the alley they would be assessed.

Attorney Bjelajac stated that upon research he discovered the current ordinance for assessment procedures allows for flexibility of assessments and is not strictly by front frontage only. He further stated that property owners who do not currently utilize the alley should not automatically be exempt from special assessments as future owners of the property could potentially reconfigure the lot to allow for access. Alderman Simenson agreed stating the alley is a selling point for property owners.

Administrator Lahner stated this is the starting point for the assessment procedure using the per lot calculation. The next step will be notifying the property owners and have the final calculations come before the Council for approval.

There were no further comments.

6. RESOLUTION 4527(52) "A RESOLUTION TO CONSIDER A RATIFYING RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$2,044,276 WATERWORKS SYSTEM REVENUE BONDS, SERIES 2012, AND COVENANTS WITH RESPECT THERETO"

The mayor introduced Resolution 4527(52) to the Council for discussion.

Administrator Lahner stated the Bond Council has recommended this ordinance as quorum was not met at the special February 14th Common Council meeting. He further stated the dollar amounts have not changed and the loan closing still is scheduled for February 22nd.

There were no further comments. This resolution will move forward to the February 21, 2012 Common Council meeting.

7. RESOLUTION 4528(53) "A RESOLUTION TO CONSIDER ADOPTING A POST ISSUANCE COMPLIANCE POLICY TO MONITOR TAX EXEMPT OR TAX ADVANTAGED OBLIGATIONS"

The mayor introduced Resolution 4528(53) to the Council for discussion stating it was more a housekeeping matter.

Alderman Simenson asked for an example of what this would be used for. Administrator Lahner explained the IRS requires this policy when bonds are issued to tax-exempt entities in order to monitor how the bond proceeds are handled and recorded.

There were no further comments. This resolution will move forward to the March 6, 2012 Common Council meeting.

8. RESOLUTION 4529(54) "A RESOLUTION TO CONSIDER THE AWARD OF THE BID TO REPLACE THE ROOF ON THE FIRE DEPARTMENT AT 165 W. WASHINGTON STREET TO CARLSON RACINE ROOFING IN THE AMOUNT OF \$21,960"

The mayor introduced Resolution 4529(54) to the Council for discussion. There were no comments. This resolution will move forward to the March 6, 2012 Common Council meeting.

9. RESOLUTION 4530(55) "A RESOLUTION TO CONSIDER APPROVING A CERTIFIED SURVEY MAP FOR PROPERTY LOCATED AT 180 INDUSTRIAL DRIVE"

The mayor introduced Resolution 4530(55) to the Council for discussion.

Alderman Simenson questioned if these lots were currently empty. Mayor Miller stated they are where the LDV buildings sit and that the lots needed to be consolidated in order to expand one of the buildings as approved by the Plan Commission.

There were no further comments. This resolution will move forward to the March 6, 2012 Common Council meeting.

10. ORDINANCE 1942(19) "AN ORDINANCE TO CONSIDER CREATING CHAPTER 119, "FLOODPLAIN" IN THE MUNICIPAL CODE"

The mayor introduced Ordinance 1942(19) to the Council for discussion.

Administrator Lahner stated that as a result of the FEMA floodplain map amendments the DNR is requiring all municipalities to update their floodplain code. This ordinance replicates the DNR model ordinance. He further stated the zoning district map will need to be amended after this ordinance is adopted to reflect the minor changes to the floodplain map.

There were no further comments. This resolution will move forward to the March 6, 2012 Common Council meeting.

11. ORDINANCE 1943(20) "AN ORDINANCE TO CONSIDER AMENDING SECTIONS OF CHAPTER 315 IN THE MUNICIPAL CODE REFERENCING FLOODPLAINS"

The mayor introduced Ordinance 1943(20) to the Council for discussion. There were no comments. This resolution will move forward to the March 6, 2012 Common Council meeting.

12. ADJOURNMENT

A motion was made by Vos with a second by Simenson to adjourn the meeting. With all in favor, the meeting adjourned at 7:42 p.m.

Recording Secretary
Megan E. Johnson
Assistant to the City Administrator